

Regional Basemap Committee

Draft Meeting Minutes

Wednesday ~ September 20, 2023 ~ 11:00 A.M.

**Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada, 89512
Technology Services Conference Room
Building C, Second Floor, Suite C220**

MEMBERS

Jon Walker, Chair, City of Sparks
Gary Zaepfel, Vice-Chair, Washoe County
Eric Friedlander, City of Reno
Kevin Gorges, NV Energy

Alternates

Jacob Fausett, City of Reno
Paulo Vandenberg, Washoe County
Sean Chambers, City of Sparks
Rob Cushing, NV Energy

1. CALL TO ORDER AND ROLL CALL [Non-action item]

Chair Walker called the meeting to order at 11:00 a.m. A quorum was established.

PRESENT:

City of Reno Eric Friedlander (primary), Jacob Fausett (alternate)

City of Sparks Jon Walker (primary)

NV Energy Kevin Gorges (primary)

Washoe County Gary Zaepfel (primary), Paulo Vandenberg (alternate)

ALSO PRESENT: Deputy District Attorney Jen Gustafson, Washoe County; Aaron Smith, Washoe County

2. INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT VIA TEAMS/TELEPHONE [Non-action item]. DDA Jennifer Gustafson

DDA Gustafson gave directions for commenting in the meeting via Teams and telephone.

3. PUBLIC COMMENTS [Non-action item] – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Regional Basemap Committee agenda. At the discretion of the chair or a majority of the members present during a meeting, the Regional Basemap Committee may also hear public comment during individual agenda items, with such comment likewise limited to three minutes per person. No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.

There was no response to the call for public comment.

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4. APPROVAL OF MAY 12, 2023 MEETING MINUTES [For Possible Action] –

Committee members may identify any additions or corrections to the draft minutes as transcribed.

It was moved by Member Friedlander, seconded by Vice Chair Zaepfel, to approve the May 12, 2023, minutes as submitted. There was no Committee discussion or response to call for public comment. Upon a vote, the motion carried unanimously.

5. BASEMAP COMMITTEE FUND UPDATE [Non-action item] – An informational update on the status of the Basemap Committee fund. Gary Zaepfel – Washoe County Technology Services.

Vice-Chair Zaepfel reviewed the current fund balance, data sales data, and expected revenue/expenses.

#5 Basemap Committee Fund Update

- Fiscal Year 2022/2023 Year-end Fund Report:
 - **Balance: \$120,279.92**
 - Revenue: \$81,495
 - Data Sales: \$9,495
 - Membership: \$72,000
 - Expenses: \$152,473.83

#5 Basemap Committee Fund Update

- Fiscal Year 2023/2024 Year-to-date:
 - Balance: \$121,584.92
 - Revenue:
 - Data Sales: \$1,305
 - Subscription/Membership: \$72,000 (Expected)
 - Expected Expenses:
 - N/A

Payment	Type
\$90	Orthophotos
\$240	Contours
\$165	Orthophotos
\$240	Contours
\$240	Contours
\$330	Orthophotos
\$1,305	Total

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- 6. UPDATE ON EAGLEVIEW/PICTOMETRY INTERNATIONAL AERIAL IMAGERY FLIGHT #3**
[Non-action item] – An informational status update of the 2023 aerial imagery acquisition project. Gary Zaepfel – Washoe County Technology Services.

Vice Chair Zaepfel stated that the Eagleview contract is in the final phase and the products from the Spring acquisition are starting to come in, with 3” and 6” product already in, and the AccuPlus imagery arriving before the end of the year. The balance of the payment for that flight will be due in December, 2024. He will be reaching out to members individually to bring in a drive and transfer the imagery. Chair Walker stated that his agency is moving their GIS enterprise to the Cloud.

- 7. REGIONAL BASEMAP COMMITTEE MEMBER OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION, AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among committee members will take place on this item. The next scheduled meeting is set for Thursday, December 14, 2023, at 10:00 a.m.

Vice Chair Zaepfel stated that there will be an update on deliverables in the December meeting, and Elections for Chair and Vice Chair in March, 2024.

- 8. PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Regional Basemap Committee agenda. No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.

There was no response to the call for public comment.

- 9. ADJOURNMENT** [Non-action item]

Chair Walker adjourned the meeting at 11:14 a.m.